

## CONTROL YOUR TRAVEL COSTS ONLINE

With RezPort, travelers can book a complete business trip online in just a few minutes. Its money-saving features and research tools provide extensive trip planning information, low fare search options and 24-hour customer support. And all reservations made using RezPort can be included in your company's management reports for a more complete picture of travel spending. RezPort is best suited for smaller companies that do not enforce a travel policy and don't use negotiated fares.



The screenshot shows the American Express One RezPort website interface. At the top, there is a navigation bar with links for Home, Use Profile, Travel Tools, Feedback, Help, Log Out, and Create New Profile. Below this, there is a section for flight search with tabs for RT Search, Car Search, Hotel Search, and Flight Status. The main search area includes fields for Departing From (New York), Start Date (12/14), and Morning. Below this are fields for Arriving In (Los Angeles), End Date (12/15), and Morning. There is also a Service Class dropdown menu set to 'Coach (lowest available)'. A 'Search For Flight' button is located to the right of the search fields. At the bottom, there are icons for Hotels, Cars, and Hotels, and a 'Display Trip' button.

## BENEFITS FOR THE COMPANY

### Save Money When Booking Online

- Automated low fare search helps travelers choose least expensive travel options.
- Access to American Express Worldwide Select Hotel program and corporate rental car programs for added savings.
- Employees spend less time making travel arrangements.
- Requires no additional software for your company to install or support.
- Centralizes travel booking methods through one source.
- Online bookings are included in total travel spending figures.

## BENEFITS FOR THE TRAVELER

### Fast and Easy Trip Planning

- Trip Templates store frequently traveled and priced itineraries for fast retrieval when booking a flight to the same city.
- Real-time flight departure and arrival status display.
- Helpful trip planning tools include destination guides, conversion charts, currency calculators and travel tips.
- 24-hour customer support and navigational assistance from experienced Interactive Travel Specialists.

**RezPort is best suited for smaller companies that book mostly domestic travel and do not enforce a travel policy or use negotiated airfares. Its ease of use and 24-hour accessibility make it ideal for businesses with multiple field locations or telecommuters. And because it's a Web-based booking tool, RezPort can be used with your current Internet browser.**

## **MORE BENEFITS FOR THE TRAVELER**

### **Informed Decision-Making**

- Provides real-time flight departure/arrival status online.
- Reference points aid in hotel selection.
- Alternate low fare options can be shown, when applicable.
- Can access airline seat maps to secure preferred seating.
- Driving directions and maps available for most hotels.

### **Travel Booking Convenience**

- Simultaneous air, hotel and car search for faster bookings.
- Flight notification of delays and cancellations can be sent by email to travelers via pager, phone or PDA.
- Travelers can book multiple hotels per city.
- A travel arranger can make reservations for multiple travelers.
- Immediate purchase confirmation.
- Online tutorial provides step-by-step instructions to guide travelers through the booking process.

## **HOW IT WORKS**

RezPort has user-friendly data entry screens that make it simple to book travel online. And there's 24-hour customer support from specially-trained and experienced Interactive Travel Specialists to help with online booking issues and navigational questions.

### **Saves Both Time and Money**

- Travelers begin the booking process by entering departure and arrival cities, times, class of service and the travel dates.
- Rapid Rez feature can simultaneously display air, car and hotel options faster than if travelers had to make separate requests.
- Travel options are shown on one page for viewing convenience.
- Flights can be listed by price or time for easy comparisons.
- Travelers can search for hotels by name, chain, address or reference points to aid in property selection.

**For details, contact your American Express One representative or visit [www.americanexpress.com/americanexpressone](http://www.americanexpress.com/americanexpressone)**